

Administrative Assistant- Full-time position

Contact: William Shuev

Email: bill.shuey@campfirewtx.org https://wi-vernon.countybuyselltrade.com/jobs/administrative-assistant-full-time-position odessa 290460

Address: 3500 North A Street, Suite 1200, Midland, Odessa

Price: Free

Administrative Assistant: Full-time clerical position with benefits of \$15.00 -\$19.00 per hour. Requires strong computer skills, data entry, filing, tracking client information, Website updating, knowledge of excel, and developing spreadsheets. The position requires a minimum of a high school diploma. Apply at 3500 North "A" Street #1200 application in Midland complete online www.campfirewtx.org. an



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Assistant-



Full-time **Administrative**

position

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bill.shuey@campfirewtx.org https://tinyurl.com/25s833mh **Assistant-**



Full-time **Administrative**

Assistant-

position

William Shuey **Full-time Administrative**

Assistant-

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Administrative Assistantposition



Administrative

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Administrative